

American College of Veterinary Sports Medicine and Rehabilitation Residency Checklist

This checklist has been prepared to assist ACVSMR resident applicants in compiling the application package accurately and completely, and to assist ACVSMR residents in submitting all required forms and fees by the specified deadlines. All documents will be uploaded online. All guidelines and forms can be found on the American College of Veterinary Sports Medicine and Rehabilitation website at www.vsmr.org. All required documents must be included in order to submit the application.

Please read the *Residency Program Guidelines* for more information.

TIMETABLE	
DEADLINE DATE	REPORTS/APPLICATION DESCRIPTION
Applications* must be submitted by March 1st for a start date in July . *This requirement does not apply to residents that have been accepted to a pre-approved traditional training program.	Residency application and supportive documents to be submitted to the ACVSMR office via the website, www.vsmr.org
August 1st, 11:59 PM Mountain Time - Year 1 of the residency training program	Residency Registration Form
August 1 st , 11:59 PM Mountain Time - Annually, starting Year 2	Residency Annual Progress Report
August 1 st , 11:59 PM Mountain Time - Year prior to board-examination	Credentials application and fee
October 1 st , 11:59 PM Mountain Time - After credentials approval	Examination application and fee

A. Applicants for Traditional and Alternate ACVSMR Residency Programs should prepare the application packets as follows for the deadline of March 1st. This section does not apply to traditional residency applicants that have been accepted directly to a pre-approved traditional residency training program.

DOCUMENTS	COMMENTS	CHECK-LIST
Residency Training Program Plan	This form is available online at www.vsmr.org . Pay particular attention to filling this form out correctly, especially the email address and phone numbers. Make sure you fill in the information regarding the supervisors that will participate in your training program as well as the details (timing, location and supervisor) of the rotations.	<input type="checkbox"/>

CV	Please provide a complete CV that details education, employment, and publications at a minimum.	<input type="checkbox"/>
Copy of Veterinary Diploma	PDF or JPG	<input type="checkbox"/>
Residency Registration Form	Please submit by August 1 st of year 1 of the residency training program.	<input type="checkbox"/>

B. Traditional and Alternate ACVSMR residents should prepare the following documents for the deadline of August 1st, 11:59 PM Mountain Time (starting Year 2, and then annually, for the duration of the residency):

DOCUMENTS	COMMENTS	CHECK-LIST
Progress Report and Certification Statement	<ul style="list-style-type: none"> - Signed and dated - Please ensure that <i>your</i> Resident Supervisor certifies your report. 	<input type="checkbox"/>
Master Log:		<input type="checkbox"/>
- Training weeks		<input type="checkbox"/>
- Case log		<input type="checkbox"/>
- Seminar and Continuing Education		<input type="checkbox"/>
- Oral presentations		<input type="checkbox"/>
Signature Page for Master Log		<input type="checkbox"/>
Peer-reviewed publication	If applicable	<input type="checkbox"/>